



# Addiscombe and Shirley Park Residents' Association

[www.thespra.org.uk](http://www.thespra.org.uk)

## CONSTITUTION & RULES

### 1. The status of the Organisation

- 1.1 The organisation is called the "Addiscombe and Shirley Park Residents Association". Its aim is to protect the interests of the members in local issues.
- 1.2 It is a non political organisation.
- 1.3 The Committee consists of the Chairperson, Vice Chairperson, Treasurer, Secretary, Magazine Editor and Advertising Manager.

### 2. Membership

- 2.1 There will be no discrimination to anyone joining the Association providing they live within the boundaries of  
Addiscombe Road  
Northampton Road  
Lower Addiscombe Road  
Shirley Road  
Plus Shirley Park Road and Glenthorne Avenue  
No other road will be allowed to join the Association unless additional roads are built within that geographical area.
- 2.2 On payment of the annual subscription a receipt will be issued only if requested.
- 2.3 For voting purposes one household equates to one vote.

### 3. The Annual General Meeting

- 3.1 The AGM will normally take place in April of each year.
- 3.2 The Treasurer will present the annual accounts at this meeting. An accounting year is from 1<sup>st</sup> January – 31<sup>st</sup> December.
- 3.3 Annual subscriptions are to be reviewed at this meeting.
- 3.4 One independent auditor to be appointed at this meeting.
- 3.5 All officers of the Association to be elected by a majority vote of the members present at the meeting. They will hold office for one year. Officers may be elected at committee meetings if a vacancy occurs during the year.
- 3.6 All road representatives to be confirmed.
- 3.7 Any member wishing any business item to be included at the AGM should notify the Secretary in writing 28 days before the meeting.

#### 4. Financial Matters

4.1 The Treasurer will be responsible for membership subscriptions and all other financial transactions.

4.2 The accounts are held at Barclays Bank, Shirley Road. Three members of the Committee are eligible to sign the cheques but only two signatures are required at any given time.

4.3 Should the Association be dissolved for any reason any balance of money will be donated to a local charity decided by the membership.

#### 5. General

5.1 Should any member of the Association feel it necessary to call an Extraordinary General Meeting that member is required to give 28 days' written notice to the Secretary stating the nature of the business in order that all members can be informed.